Please discuss with your faculty advisor your progress toward the completion of Ph.D. requirements and your plans for the coming academic year. This Study Plan should reflect such discussion, and should not be handed to the advisor routinely for his or her signature. Please consult the following site: [http://www.cfa.harvard.edu/ast/acad/grad.html](http://www.cfa.harvard.edu/ast/acad/grad.html), click on Graduate Program at the top of the page and review the sections on Courses, Placement Examination, Research Project, Teaching and PhD Thesis.

1. **Primary fields of interest:** (this description will be posted to your profile on the department website):

2. **Fall Term courses and study schedule:**
   Please list the courses you plan to take in the fall (indicate whether for credit or audit), any teaching you intend to do (list course and instructor), and research or study time (Astronomy 300, give subject and instructor).

3. **Intended Spring Term courses and study schedule:**
   As above for the spring.
4. **General background requirements**

- ______ Completed last year or earlier and approved by the CAS
- ______ Completed within the last year by courses and/or independent study; give details.
- ______ Should be completed by the end of the _____ term of 20__; list intended courses and study topics apart from those in sections 2 and 3 above.

Please also give the title, instructor, and text for any courses taken elsewhere, which you wish to count in partial fulfillment of the general background requirements:

5. **Course requirements**

- ______ Completed last year or earlier and approved by the CAS
- ______ Completed within the last year by courses and/or independent study. Give details:
- ______ Should be completed by the end of the _____ term of 20__. List intended courses and study topics apart from those in sections 2 and 3 above:

Please also give the title, instructor, and text for any courses taken elsewhere, which you wish to count in partial fulfillment of the course requirements:

6. **Research Project**

- ______ Exam completed and paperwork on file.
- ______ Proposal submitted; estimated date of completion: ____________
- ______ Not yet submitted research proposal. Explanation:
7. **CV, Professional website**

All students starting in their third year should possess a professional CV which the Director of Graduate Studies may consult from time to time. If your CV is available on your professional website, please inform us of that URL. If not, please send an electronic copy of your CV to Robb at rscholten@cfa.harvard.edu.

___ My CV is online at this URL: ____________________________________________

___ I have emailed my CV to Robb

8. **Thesis (where applicable)**

   Topic: 
   
   Supervisor:

   Thesis Advisory Committee Chair:

   Date of last TAC meeting:

   Brief description of progress:

   Estimated date of completion:

9. **Teaching Time:** Indicate below the percentage of time you will teach each term as a Teaching Fellow. Teaching one course is counted as 25%. Note: Teaching more than one course in a semester requires the approval of both your advisor and the DGS.

   % Time Fall Term               % Time Spring Term
10. Outreach Project: Students who entered the degree program in 2013 and later will need to produce an educational program, application, tool, website or some other public outreach activity as part of their PhD work. Please indicate here your current thinking on how you will meet this requirement. For assistance on this topic, please contact Alyssa Goodman.

Study plan approved by:

Name of advisor/thesis supervisor:

_______________________________________________

Signature

_______________________________________________

Date